

# *Parent Handbook*

**All the information you need to be prepared for a safe, successful camp experience for your child.**

**Latin Day Camp utilizes each of the 3 buildings on campus for our programs.**

**Camp Discovery,  
Navigators and Voyagers**  
Lower School @  
1531 N. Dearborn Pkwy

**Camp Trekker and SciTech  
Camps**  
Middle School @  
45 W. North Blvd

**Intermediate Camps  
Adventurers and Explorers**  
Upper School @  
59 W. North Blvd

*Each camp group is assigned a classroom as their “base,”  
where camp groups meet each morning and end each day.*

The **Day Camp Office** is located in the Lower School building. The Lower School reception marks the entry to Latin Day Camp and is where general camp business is conducted. The Leadership team are generally accessible at this location and this office also serves as our first aid station. Camp Directors arrive at camp each morning by 7:30 a.m.

## **Leadership Team 2019**

**Catherine Curry**, Director of Latin 360°  
**Morganne Stevens**, Early Childhood Camp Director  
**Tony Pascolla**, Intermediate Camp Director  
**Chase Mangioni**, Program Director  
**Danielle Carlson**, Director of Aquatics  
**Hannah Meyer**, Assistant Director of Aquatics  
**Tim Ruppe**, Swimming Director  
**Jessie Heider**, Athletico Trainer/Health officer

## **Age Group Coordinators**

**Molly Finch**, 4 yr olds  
**Erika Katz**, 5 yr olds  
**Yanira Burgos**, 1st grade  
**Jon Wong**, 2nd grade  
**Janyl Romero**, 3rd/4th grades  
**Scott Marinier**, Trekkers  
**Ryan MacLeod**, SciTech Camp Director  
**Will Doran**, LIT/Intern Director

## **How to reach us during camp hours:**

*Counselors are busy with campers during the day and unable to respond to messages. For time sensitive communications, please reach out to our leadership team via:*

**Email [summer@latinschool.org](mailto:summer@latinschool.org)**

**Call 312.582.6080**

**Lower School Reception 312.582.6084**

# FAQ

- ★ **Will I get to talk with my child's camp staff?** Yes! Your senior counselor will call you the week prior to the session starting. For session 1, you can expect a call by June 7 when we complete staff development/training week. You can also join us at Family Open House day!
  - Camp staff will provide you with a Camp Calendar, Weekly sample schedule, and camp tshirt. You will also receive a weekly newsletter and updated Menu the Friday of each week.
  - Camp Leadership will provide you with this lovely handbook, FAQ, and all-camp updates throughout the summer!
  
- ★ **What does my camper wear each day?**
  - Gym shoes or close-toed sandals with an ankle strap! We are very active each day at camp, and want all our campers to be able to participate safely. **Children wearing flip-flops will not be allowed to participate in recreational activities for safety reasons.**
  - Clothing that is appropriate for a recreational setting! All campers and staff are required to wear comfortable clothing that allows them to participate in all activities at camp
  - SUNSCREEN! Come to camp with it on, and send an extra bottle with your camper
  
- ★ **What to bring to camp:** Each camper should come with a backpack that including:
  - Sweatshirt/jacket for ever-changing weather
  - Large Baggies for wet items
  - Hairbrush or comb
  - Change of clothes, labeled with name (**ALL AGES! Trust us!**)
  - Beach Towel
  - Waterproof Sunscreen sealed in a baggie
  - Camp Water Bottle
  - Swimsuit for swim class/water days
  - Sandals/flip-flops for beach days
  
- ★ **What NOT to bring to camp:**
  - **Food items outside of field trip day. We are a Nut-Aware campus. We do not prepare any of our food with peanuts, tree-nuts, or shellfish.**
  
- ★ **What's the best way to drop off/pick up my camper?**
  - **Walk!** Take the CTA! We are in a residential area, so we want to be thoughtful of our neighbors.
  - **Drive and Park:** Take advantage of the numerous public parking facilities in the area. Please go to our website at [www.latinschool.org/directions](http://www.latinschool.org/directions) to find out more about these parking options.
  - **Car Drop off/Pick up Procedures:** We will have traffic personnel assisting at camp arrival and dismissal times at all 3 buildings. **Drop Off Is 8:45 a.m.-9:10 a.m.**
    - **THANK YOU** in advance for following all traffic procedures and obeying directions given by traffic safety personnel. The dismissal Chute will be open the following times:
      - **1531 N. Dearborn (Lower School)**
        - Camp Discovery (12:00-12:10p.m.)
        - Navigators, Voyagers (3:30 p.m.-3:45 p.m.)

- **45 W. North Blvd: (Middle School)**

- Adventurers/Explorers/Trekkers/SciTech (3:30 p.m.-3:45 p.m.)

- Counselors will be on the east side of Dearborn and the south side of North Blvd. in front of the School to assist your child out of the car and accompany them directly to their camp group.
- Counselors will be outside with groups at the end of the day with sign out sheets to check that campers are going home with authorized pick-ups only.
- **Siblings dismiss together for your convenience, at the location of the youngest sibling. Lower school if they are 2nd grade and younger.**

- ★ **Bus Absence:** If your camper is not riding the bus, please **contact Alltown bus company NO LATER THAN 7:30 A.M. (773-248-0090)**. This will help us make sure that everyone is accounted for at the beginning of the day.
- ★ **My camper needs to go home with a friend for a playdate:** On any day that your child will go home with another camper, please email **summer@latinschool.org** or send a hand-written note to your Senior Counselor.
- ★ **Is there before- and after-camp care?** YES! Our extended day options are available to all campers! We have programming from 8-9am and 3:30-5:30pm. Please contact our office if you are interested in learning more!
- ★ **My child has a summer birthday! What can I do?** Camp staff will plan a special activity, and if you like, you may send non-food items for the whole camp group.
- ★ **Field Trips-when and what are they?** Wednesdays are generally field trip days for Navigators and Voyagers. Adventurers and Explorers go on Thursdays. **It is important campers wear their camp T-shirts on field trip days** so that they may easily be identified when off-campus. Check your camp calendar and weekly newsletter for more details.
- ★ **Can I pack LUNCH?** Lunch is provided at camp each day **except on field trip days**. The safety of our campers is our top priority, therefore we do not allow families to send outside meals. Please send your campers with a NUT-FREE non-perishable bag lunch and disposable drink on field trip days. Your child's name should be clearly printed on their lunch.
- ★ **Will my camper swim?** All Full Day Campers swim if it is part of their program. The first days of the camp session is dedicated to pool orientation for full day campers. During this time, new swimmers are introduced to the pool setting and skills are assessed. **Please send a zip lock baggie, suit, and towel with your child on swim days.**
  - **Can I observe the swim lessons?** Parents are welcome to observe swimming lessons from the observation window outside the pool area in the lower level of the Latin Upper School building.

**We look forward to having you join us this summer, and do not hesitate to call with any questions!**